

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 20 JULY 2020 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Mr Roland Stretch, Mr Stephen Jones,
Miss June Cohen-Kingsley

Clerk Mrs Doreen Brookes

2878 **To receive apologies for absence** none received

Open Forum

Apologies were received from City Cllr M Thomas and City Cllr K Budden and belatedly from County Cllr S Morris
No members of the public were present

2879 **To record Declarations of Interest** none

2880 **Minutes of the previous meeting**

Approval was given to the minutes recording information received and decisions made on Monday 15 June 2020.

2881 **Progress Reports** (*for information only*)

- The RSPB lease for Sporting Rights on the foreshore has been signed and returned.
- The £500 grant for PROW work has now been paid into the account. The work it covers is limited to strimming and some vegetation removal, repair of stiles etc. but not major work.
- Questions had been raised about the validity of a sign at the start of Ashworth Drive indicating that this is a private road. Enquiries have been made with Lancashire County Highways and information is awaited.
- There are now two casual vacancies on the Council

2882 **Administration**

Neighbourhood Plan; Lancaster City Council Local Plan has been given approval -more work is now being done on our Neighbourhood Plan by the Steering Group and they are waiting for more advice from City Council.

Preschool : -consideration of proposed alterations to the Memorial Hall as requested; the Memorial Hall Management Committee has given approval to the installation of two small sinks in the small hall along with water supply and necessary drainage work. However as this is for the benefit of the Preschool business it would be expected that Preschool would pay for this work to be done.

The provision of an outside tap was agree in principle at the council's March meeting and this has since been endorsed by the Memorial Hall committee. The installation of a new drain along with this will be necessary. No decision made.

Access across the area on the south side of the hall; -the Council felt it could not agree to denying access at all times, however when Preschool is in session gates at both ends of the area are locked for safety of the children. A request has been made to raise the height of the gates to improve safeguarding for Preschool children -again this was agreed to in principle providing the increase in height is limited to about 30cm and any additions are in keeping with the style of the building and present gates. Any costs for the work would not be paid by the parish council but should be at the expenses the Preschool business. Advice and quotations are to be sought.

Community Emergency Plan store at the Christadelphian Church; a break-in was reported on Wednesday 1 July, the door was damaged but only a torch and pack of batteries were stolen. The incident has been reported to the Police. The door has since been repaired and the council is prepared to cover any cost if necessary.

Website update; new regulations about website accessibility come into force on 22 September. David Ruddick, webmaster, is being consulted about this. It was agreed to seek professional advice if necessary.

Village Newsletter; there have been concerns about the viability of this for some time, especially in relation to distribution and cost.

Resolution; to discontinue the publication of the newsletter

More emphasis will be put on delivering information through the website.

Consideration of giving recognition to those people who have given help and support during the lockdown period;

One person has been put forward for a Lancashire High Sheriff award -the outcome is not yet known.

The Council plans to hold a presentation, probably sometime in September to thank those who have supported residents of the parish. The details are being worked out.

2883 Financial Matters

Approval was given to the quarterly summary of receipts and payments

Current account £4769.08 Savings account £161,385.63

2884 Open Spaces

Recreation field; Duncan Ross has been back on site and carried out more drainage work. Several new drains have been installed. Rotavating and reseeded is to be done, weather permitting. BT have again been contacted about continuing flooding from the telephone exchange to across the field. An inspection has been promised with attention being paid to the drainage system on BT's land.

Community Consultation on the recreation field development -left in abeyance

Recreation field gates- the small gates are very often left open by users; proposal to buy signs as a reminder to close the gates -agreed. Signs Express Ltd to be asked for a quotation.

BMX style cycle track in woodland on the east side of the recreation field; a track has been developed by persons unknown without permission of the council; A risk assessment has been done and there is some concern about damage to the area, the potential injury to users and to other recreation field users Enquiries are to be made to Zurich Insurance to see how the council would stand if a claim for injury was made as the track is there without authority. Decision to leave it as it is for the time being until information is received.

Enquiries about the upkeep of open areas –neither of which belongs to the parish council - the grassed area by Manor Avenue which is City Council land and the land on Shady Lane opposite the school which is believed to be County Council land -noted at previous meeting but there has been no response. Both County and City Council have cut down on grass cutting over the lockdown period as the workforce has been diverted elsewhere.

Manor Lane play area; -consideration of an additional piece of play equipment; a meeting has been arranged with Playdale Playgrounds Ltd to discuss what would be suitable.

Tree Policy; a tree policy has been drawn up to deal with tree problems and maintenance on parish council land.

Resolution; to accept this

Enquiries are to be made about a full risk assessment on all parish council trees.

Councillors are to carry out the annual inspection and risk assessment of council open spaces (including bus shelters and street furniture).

2885 Foreshore

There has been an increase in overnight parking of motor homes on the foreshore and on the road leading to the former VVV site. This is contrary to byelaws. Signs are in place on the foreshore stating no camping and overnight parking. There seems little that the Police can do as this is parish council land. It was decided to contact Lancaster City Council to see if they can give any advice.

Memorial bench -a request has been received for the installation of a new memorial bench on the foreshore. It was agreed to leave a decision in abeyance until the coastal erosion has been fully assessed.

2886 Planning applications

Applications received

20/00673/FUL 38 Peacock lane, Hest Bank, LA2 6EP

20/00695/FUL 4 Hatlex Drive, Hest Bank, LA2 6HA

No issues were raised on the above applications

20/00437/FUL 25 Hest Bank Lane, Hest Bank, LA2 6DG -*amendment*

In spite of amendments objections were still raised over the large size and location of the proposed property on this site.

20/0102/TPO trees on Peacock Lane, Hest Bank

This application is made by Lancashire County Council for the maintenance of trees. No objections provided the work is done to the required standard.

Applications approved

20/00182/FUL 15 Hatlex Hill, Hest Bank, LA2 6ET

20/00410/FUL 35 Hest Bank Lane, Hest Bank, LA2 6DB

20/00486/FUL 62 Coastal Road, Hest Bank, LA2 6HQ

20/0065/TPO 116 Main Road, Slyne, LA2 6AZ

2887 Payment of Accounts

Approval was given to the transfer of £3000 from the Deposit Account to the Current Account

Approval was given to the payment of the accounts as listed:

Cheque	122316	Envirocare Maintenance Solutions	780.00	grounds maintenance -June
	122317	Mrs D Brookes	878.70	clerk's salary
	122318	Mr S Brade	668.00	groundsman's pay +materials
	122319	Cllr S Scothern	50.00	chairman's allowance
	122320	Cllr R Stretch	10.00	councillor's allowance
	122321	Cllr J Cohen Kingsley	10.00	councillor's allowance
	122322	Cllr T Scott	10.00	councillor's allowance
	122323	HMRC	315.62	NIC & PAYE

2888 Matters raised by members for future consideration

none

2889 Date of next meeting

Monday 21 September 2020 at 7.30pm

The meeting was declared closed at 8.50pm